SCOOTERS INDIA LIMITED
Sarojni Nagar,
Lucknow - 226008
(Phones: 0522-2476090, 2476242 (Exchange) Direct: 0522-2476139)
Fax: 91-522-2476190 Email: materials@scootersindia.com
NOTICE INVITING TENDER

Short term tender in single bid of M S Angles

M/s. ...........................................

...........................................

Tender Enquiry No: 2000117 Due Date: 29.12.2017
Tender Enquiry Date: 21.12.2017

Dear Sir,
Please send your quotations through email at our email I'd "tec@scootersindia.com" only. The quotations submitted shall be subjected to our terms and conditions enclosed for the supply of materials as per Annexure-I, the tender must be sent before due date by 3.00 PM at our email I'd mentioned above. The tender will be opened at 3.00 PM on the same day. In case if you are not submitting the offer please send a regret letter.
Thanking you,

Yours faithfully,
For SCOOTERS INDIA LIMITED

(B K Gupta)
SR.MANAGER (Purchase)
Mob. No. 09336048222

Important:
Taxes & Duties quoted by you will be taken for cost evaluation for order placement and no change will be entertained at a later stage except in the case of revision made by the Government. Changes in Taxes and Duties because of the changes in Turnover etc. shall also be to the supplier's account. In case no tax/duty is included, a self declaration for the exemption may be attached along with the offer.

Please fill up vendor registration form (In case of new vendor) which is available on our website (www.scootersindia.com) and send it along with your quotation, otherwise your quotation will not be considered. (Ignore this if you have already submitted this form)

The price quoted shall be in figures and also in words in Price bid. In case of difference in both, the latter shall be considered for evaluation purpose.

Enclosures:-
1. Price Bid= Annexure-I
2. Special Terms and Conditions= Annexure-II
3. Bid Evaluation Criteria= Annexure-III
4. Integrity Pact= Annexure-IV
# Annexure-I

## PRICE BID

**Supplier’s Name:** ……………

**Enquiry No:** ………… **Due date:** ………

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Material Code</th>
<th>Description</th>
<th>Quantity Required (In Kg.)</th>
<th>TO BE FILLED BY VENDORS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Basic Rate (FOR SIL basic in Rupees)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>In Digits</td>
</tr>
<tr>
<td>1</td>
<td>100140502</td>
<td>MS Angle 35x35x5 mm IS 808/1852 C%0.25 Max</td>
<td>10000</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>100140301</td>
<td>MS Angle 25x25x3 mm IS 808/1852 C%0.25 Max</td>
<td>12000</td>
<td></td>
</tr>
</tbody>
</table>

**Dated:**

**Signature of Supplier**

**Seal:**
Annexure-II

Special terms and conditions

1. Supply on FOR SIL, Lucknow basis only.
2. Only those Suppliers will be considered who can dispatch the material in 10 days from Purchase order issuing date.
3. All offers along with integrity pact is must be emailed on SIL TEC email I'd: tec@scootersindia.com only, before 3.00 PM of due date.
4. SIL Standard payment term is “45 days direct credit after receipt.” All bids will be evaluated on the basis
5. Pre dispatch inspection will be applicable.
Annexure-III

BID EVALUATION CRITERIA

(1) Bid shall be evaluated on the basis of **Cost to SIL** (as per the basis given below), subject to fulfillment of special terms & conditions for items:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Factors</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Basic</td>
</tr>
<tr>
<td>2</td>
<td>Discount</td>
</tr>
<tr>
<td>3</td>
<td>Packing &amp; Forwarding</td>
</tr>
<tr>
<td>4</td>
<td>Others</td>
</tr>
<tr>
<td>5</td>
<td>Freight</td>
</tr>
<tr>
<td>6</td>
<td>Transit Insurance</td>
</tr>
<tr>
<td>7</td>
<td>GST</td>
</tr>
<tr>
<td>(a)</td>
<td>CGST</td>
</tr>
<tr>
<td>(b)</td>
<td>SGST</td>
</tr>
<tr>
<td>(c)</td>
<td>IGST</td>
</tr>
<tr>
<td>8</td>
<td>Payment Term in days</td>
</tr>
<tr>
<td>9</td>
<td>GST Credit (i.e. total of 7 only)</td>
</tr>
</tbody>
</table>

**Total**

Note:
(i) Cost to SIL = 1.2 + [ 3+4+5+6+8]
(ii) Payment term (Sl. No. 8) = Factor applicable based on payment term quoted by Vendor x A (1-2+3+4+5+6+7)

* The following loading factors shall be applicable w.r.t. different payment term in days on Cost A for relative evaluation purpose.

<table>
<thead>
<tr>
<th>Payment Term (in days) (Multiplication factor on Cost A)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit days</td>
</tr>
<tr>
<td>-------------</td>
</tr>
<tr>
<td>75</td>
</tr>
<tr>
<td>-0.01344</td>
</tr>
<tr>
<td>0.01344</td>
</tr>
</tbody>
</table>

** For illustration only. The loading factor shall be based on no. of days for delivery after advance committed by party.
INTEGRITY PACT

Between

SCOOTERS INDIA LIMITED (SIL) hereinafter referred to as "The Principal",

and

......................................................... hereinafter referred to as "The Bidder/Contractor"

Preamble

The Principal intends to award, under laid down organizational procedures, contract(s) for

......................................................... The Principal values full compliance with all relevant
laws of the land, rules, regulations, economic use of resources and of fairness / transparency in
its relations with its Bidder(s) and Contractor(s).

In order to achieve these goals, the Principal will appoint an Independent External Monitor
(IEM), who will monitor the tender process and the execution of the contract for compliance with
the principles mentioned above.

Section 1 - Commitments of the Principal

1. The Principal commits itself to take all measures necessary to prevent corruption and to
observe the following principles:-

a. No employee of the Principal, personally or through family members, will in connection
with the tender for, or the execution of a contract, demand, take a promise for or accept,
for self or third person, any material or immaterial benefit which the person is not legally
entitled to.

b. The Principal will, during the tender process, treat all Bidder(s) with equity and reason.
The Principal will in particular, before and during the tender process, provide to all
Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an
advantage in relation to the tender process or the contract execution.
c. The Principal will exclude from the process all known prejudiced persons.

2. If the principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 - Commitments of the Bidder(s)/Contractor(s)

1. The Bidder(s) Contractor(s) commits himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

a. The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principles' employees involved in the tender process or the execution of the contract or any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or the execution of the contract.

b. The Bidder(s)/Contractor(s) will not, enter with other Bidders(s) into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly the Bidder(s)/Contractor of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be
disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.

e. The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

2. The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 - Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility as Buyer in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or to take action as per the procedure.

Section 4 - Compensation for Damages

1. If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.

2. If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the contract value or the amount equivalent to Performance Bank Guarantee/any.

Section 5 - Previous Transgression

1. The Bidder(s) declares that no previous transgressions occurred in the last 3 years with any other Company in any country conformat to the anti corruption approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

2. If the Bidder(s) makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure.

Section 6 - Equal treatment of all Bidder/Contractor/Subcontractor
1. The Bidder(s)/Contractor(s) undertakes(s) to demand from all subcontractor(s) a commitment in conformity with this Integrity Pact, and to submit it to the Principal before contract signing.

2. The Principal will enter into agreements with identical conditions as this one with all Bidders, Contractors and Subcontractors.

3. The Principal will disqualify from the tender process all Bidders who do not sign this Pact or violate its provisions.

Section 7- Criminal Charges against violating Bidders(s)/Contractors(s)/Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Office.

Section 8 - Independent External Monitor / Monitors

1. The Principal appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson, SIL.

3. The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/Subcontractor(s) with confidentiality.

4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the project provided such meetings could have an impact on the contractual
relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the principal and request the Management to discontinue or to take corrective action, or to take other relevant action. The Monitor can in this regard subject non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

6. The Monitor will submit a written report to the Chairman, SIL within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.

7. Monitor shall be entitled to compensation on the same terms as being extended to / provided to Independent Directors on the SIL Board.

8. If the Monitor has reported to the Chairman SIL, a substantiated suspicion of an offence under relevant IPC / PC Act, and the Chairman SIL has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

Section 9 - Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continued to be valid despite the lapse of this pact as specified above, unless it is discharged, determined by Chairman of SIL.

Section 10 - Other Provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. Lucknow.
2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

3. If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(For & On behalf of the Principal)

(Office Seal)

(For & on behalf of the Bidder/Contractor)

(Office Seal)

Place:

Date:

Witness 1:

(Name & Address)

Witness 2:

(Name & Address)

\[\text{Signature} \quad \text{Date: 12/05/11}\]